



Chris Christie
Governor

Kim Guadagno
Lt. Governor

Allison Blake, PH.D., L.S.W
Commissioner

JOB VACANCY POSTING

POSTING #:	155-15	ISSUE DATE:	October 21, 2015
TITLE:	CONSULTANT, CURRICULUM & INSTRUCTION 2 (UNCLASSIFIED)	CLOSING DATE:	November 4, 2015
LOCATION:	Department of Children and Families Office of Education Katzenbach School 320 Sullivan Way West Trenton, NJ 08628		
POSITIONS:	1	RANGE:	P26
DISTRIBUTION:	STATE-WIDE	SALARY:	\$64,677.09 - \$92,011.89

SCOPE OF ELIGIBILITY: Subject to current promotional and hiring restrictions.

DEFINITION: A position in this job category typically develops educational programs; identifies educational and training goals and objectives; instructs staff on policies and procedures; and consults with staff members for identification of staffing or operational needs.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Three (3) years of experience involving the development of educational programs.

LICENSES, CERTIFICATIONS, OR REGISTRATIONS: A New Jersey instructional or educational services certificate issued by the New Jersey State Department of Education in a subject matter appropriate to the position to be filled, as determined by the appointing authority (SEE SPECIAL NOTE BELOW).

SPECIAL NOTE: Position will function as part of the Central Region Child Study Team and also serve as Consulting Head Teacher for PROJECT TEACH Nursery Programs statewide.

Applicant must possess Standard NJ certification as School Social Worker or Learning Disabilities Teacher Consultant. Must qualify as Head Teacher under Manual of Requirements for Child Care Centers (N.J.A.C. 10:122-4.6) by fulfilling one of the following requirements: (1) Head Teacher endorsement from the New Jersey Registry for Childhood Professionals, Professional Impact New Jersey OR (2) nine (9) college credits in early childhood education and/or child development, which may be part of the Bachelor's or Master's degree or constitute additional credits beyond the degree, and three (3) years of experience in a group program for children under six years of age, which may include supervised practice teaching and/or student teaching. A Master's degree may be substituted for two (2) years of the required early childhood experience.

SUBSTITUTIONS: A Master's degree in Education or related fields, as determined by the appointing authority, may be substituted for one (1) year of the required experience.

SPECIAL CONSIDERATIONS: May be required to engage in the lifting of clients when working in a setting which provides direct services to clients who are non-ambulant, or who are semi-ambulant and/or have severe physical disabilities.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

NOTE: APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY PROMOTIONS ARE MADE.

IMPORTANT NOTICE

RESIDENCY - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

Electronic Filing:

Forward a cover letter, resume, copies of appropriate educational certificates and Head Teacher endorsement or transcripts electronically to:

Jennifer.Dowd@dcf.state.nj.us

Include the Job Posting # in the subject line of your email.

Alternate Filing:

If unable to file electronically, applicants may forward a cover letter, resume, copies of appropriate educational certificates and Head Teacher endorsement or transcripts (including Job Posting #) to:

Andrea Maxwell, Manager 2 Human Resources
Department of Children and Families
Office of Human Resources
P.O. Box 717
Trenton, NJ 08625-0717